



## **INVITATION TO BID FOR THE PROCUREMENT OF SEVENTY-ONE (71) UNITS OF LAPTOP COMPUTERS**

1. The **NATIONAL ELECTRIFICATION ADMINISTRATION (NEA)**, through the **2025 Corporate Operating Budget** intends to apply the sum of **Four Million Forty-Five Thousand Pesos (₱4,045,000.00) inclusive of all applicable taxes**, being the ABC to payments under the contract for the **Procurement of Seventy-One (71) Units of Laptop Computers - NEA PB No. 2025-05**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **NEA** now invites bids for the above Procurement Project. Delivery of the Goods is required **and must be in accordance with Section VI. Schedule of Requirements of the Bidding Documents**. Bidders should have completed, within **Five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **NEA BAC-Secretariat** and inspect the Bidding Documents at the address given below during office hours from **Mondays to Fridays at 7:00 AM to 4:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **February 7, 2025 (Friday)** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (₱5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person upon the submission of their bid.
6. The **NEA** will hold a **Pre-Bid Conference on February 17, 2025 (Monday), 1:00 PM at the Cultural Affairs Room (CAR), 2F Left Wing, NEA Building, #57 NIA Road, Government Center, Diliman, Quezon City**, which shall be open to prospective bidders.



7. Bids must be duly received by the **NEA BAC-Secretariat** through manual submission at the **Cultural Affairs Room (CAR), 2F Left Wing, NEA Building, #57 NIA Road, Government Center, Diliman, Quezon City** on or before **March 3, 2025 (Monday), 1:00 PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **March 3, 2025 (Monday), 1:15 PM** at the **Cultural Affairs Room (CAR), 2F Left Wing, NEA Building, #57 NIA Road, Government Center, Diliman, Quezon City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **NEA** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**JULIO H. COLINA**

*Head, BAC-Secretariat*

**NEA BAC Office, 3F Right Wing, NEA Building,  
#57 NIA Road, Government Center, Diliman, Quezon City.**

**E-mail address: [procurement@nea.gov.ph](mailto:procurement@nea.gov.ph)**

**Telephone no.: 8929-19-09 local 3138**

12. You may visit the following websites:

For downloading of Bidding Documents:

[www.philgeps.gov.ph](http://www.philgeps.gov.ph)

<https://www.nea.gov.ph/ao39/bids-and-notices>

**February 7, 2025**

(Sgd.)

**Atty. ALEXANDER PAUL T. RIVERA**

*NEA BAC-Chairperson*